

# 2015 Nursing Per Diem Worked hours Requirements

November 1, 2015

Per Diem work requirements are evaluated from January 1-Dec 31. Please review the information below and ensure that you know what your contractual worked hours requirement is and if you have fulfilled your requirement for this year.

**IF YOU DO NOT MEET YOUR HRS REQUIREMENT YOUR EMPLOYMENT IS AT RISK OF BEING TERMINATED.**

**What is included in the worked hours requirement?**

- All hours worked in per diem positions count toward worked hours requirements
- On Call Hours count toward worked hours requirements.
- Pre-scheduled shifts that are cancelled as a result of down staffing count toward worked hours requirements.

**For anyone who was hired or became a per diem AFTER July 9, 2015:**

Please see the chart below for hours worked requirements based on your first full pay

period.

PP Start Date	Days until 12/31/2015	Factor	Hours Worked Requirement
7/6/2015	178	0.82	146
7/20/2015	164	0.82	134
8/3/2015	150	0.82	123
8/17/2015	136	0.82	112
8/31/2015	122	0.82	100
9/14/2015	108	0.82	89
9/28/2015	94	0.82	77
10/12/2015	80	0.82	66
10/26/2015	66	0.82	54
11/9/2015	52	0.82	43
11/23/2015	38	0.82	31
12/7/2015	24	0.82	20
12/21/2015	10	0.82	8

**For anyone who was hired or became a per diem BETWEEN 1/1/15 and 7/8/15:**

Requirement-

**150 worked hours** to include one eight-hour holiday.

(Holidays- Thanksgiving, December 24, December 25, New Years Day, Memorial Day, July 4<sup>th</sup> and Labor Day)

If you have any questions regarding your hours worked requirements please contact your steward or chief steward. Don't know who your steward is? Call the VFNHP office 802-657-4040.

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**For anyone that is per diem for the full calendar year 2015:**

Requirement-

**294 worked hours** to include one eight-hour holiday.

(Holidays- Thanksgiving, December 24, December 25, New Years Day, Memorial Day, July 4<sup>th</sup> and Labor Day)

***VFNHP recommends that all per diem members track worked hours independently to ensure that you have met your worked hours requirement and as a record should the hospital challenge your worked hours.***

If you have any questions regarding your hours worked requirements please contact your steward or chief steward. Don't know who your steward is? Call the VFNHP office 802-657-4040.